

Minutes of Organizational Meeting and Tax Budget Hearing
January 8, 2024

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The Rootstown Local Board of Education met for the organizational session at 6:00 p.m. in the High School Cafeteria on January 8, 2024. Present were C. Mullaly, P. McEwuen J. Curall, T. Siciliano, and Amanda Waesch. Also present were Andrew Hawkins, Superintendent, and Connie Baldwin, Treasurer and Deanna Shaffer.

The meeting was called to order by President Pro-Tem C. Mullaly at 6:00 p.m. and the Pledge of Allegiance was recited.

Roll Call: J. Curall, C. Mullaly, P. McEwuen, T. Siciliano, A. Waesch

Public Hearing on the 2025 Fiscal Year Tax Budget: C. Baldwin

ROOTSTOWN LOCAL BOARD OF EDUCATION ORGANIZATIONAL MEETING

RESOLUTION 2024-01-001
APPROVE BOARD PRESIDENT

Moved: T. Siciliano
Seconded: P. McEwuen
To nominate C. Mullaly for Board President for 2024.

Yeas: T. Siciliano, P. McEwuen, A. Waesch, J. Curall, C. Mullaly
Nays: None
Motion Carried: 5 to 0

RESOLUTION 2024-01-002
APPROVE BOARD VICE PRESIDENT

Moved: P. McEwuen
Seconded: J. Curall
To nominate T. Siciliano for Board Vice President for 2024.

Yeas: T. Siciliano, J. Curall, A. Waesch, C. Mullaly, P. McEwuen
Nays: None
Motion Carried: 5 to 0

RESOLUTIONS FOR ORGANIZATIONAL PROCEDURES

Treasurer's Reports/Recommendations:

RESOLUTION 2024-01-003
APPROVE 2025 TAX BUDGET

Moved: P. McEwuen
Seconded: J. Curall

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To approve the FY2025 tax budget as presented.

Yeas: P. McEwuen, J. Curall, C. Mullaly, T. Siciliano, A. Waesch

Nays: None

Motion Carried: 5 to 0

RESOLUTION 2024-01-004
AUTHORIZING THE TREAS.

Moved: T. Siciliano

Seconded: A. Waesch

Recommend the Board pass a resolution authorizing the Treasurer to obtain tax advances when necessary.

Recommend the Board pass a resolution authorizing the Treasurer to pay bills within appropriation limits.

Recommend the Board pass a resolution to authorize the Treasurer to invest interim funds when available, at the best responsible rate of return at her discretion, in eligible obligations including Star Ohio, Star Plus, or US Government securities as per O.R.C.

Recommend the Board authorize the Treasurer to modify, transfer an advance within the adopted appropriations as necessary within the Official Certificate of Estimated Resources.

Recommend the Board authorize the Treasurer to transfer between funds subject to approval at the next meeting.

Recommend the Board authorize the Treasurer to issue salary notices based upon negotiated agreements and placement on the salary schedule as approved by the Board and signed by the Board President.

Recommend the Board authorize the Treasurer to determine fiscal materiality when the invoice amount exceeds the purchase order amount excluding shipping and handling, for all funds as follows (materiality is for purchases and it is understood that shipping costs are excluded):

\$0 – \$500 – 30%	\$501 - \$1,000 – 20%
\$1,001 - \$5,000 – 10%	\$5,001 – up – 5%

Student activity materiality is 10% for all levels.

Recommend the Board authorize the Treasurer to borrow up to \$250,000.00 in increments not to exceed the immediate cash flow obligations. Such borrowing is to be reviewed and approved by the Board at its next meeting.

Yeas: T. Siciliano, A. Waesch, C. Mullaly, P. McEwuen, J. Curall

Nays: None

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Motion Carried: 5 to 0

RESOLUTION 2024-01-005
AUTHORIZING THE TREAS.

Moved: T. Siciliano

Seconded: P. McEwuen

To authorize the Treasurer to submit proposals, establish fiscal accounts, receive, appropriate, advance, transfer funds, and begin program operations when Board approval cannot be provided prior to grant deadlines. In such cases, specific grant information will be presented for Board approval at the next regular Board meeting.

Yeas: T. Siciliano, P. McEwuen, A. Waesch, J. Curall, C. Mullaly

Nays: None

Motion Carried: 5 to 0

RESOLUTION 2024-01-006
AUTHORIZING THE TREAS.

Moved: A. Waesch

Seconded: J. Curall

To authorize the Treasurer or Designee to act as an alternate trustee for the Superintendent at the Portage Area School Consortium, as necessary.

Yeas: A. Waesch, J. Curall, C. Mullaly, P. McEwuen, T. Siciliano

Nays: None

Motion Carried: 5 to 0

Superintendent Reports/Recommendations:

RESOLUTION 2024-01-007
APPROVE BOARD MEETING DATES

Moved: T. Siciliano

Seconded: P. McEwuen

To establish the time, dates, and location of regular Board meetings for the 2024 calendar year as follows:

January 22, 2024
February 26, 2024
March 18, 2024
April 15, 2024
May 13, 2024
June 24, 2024

July 22, 2024
August 19, 2024
September 16, 2024
October 21, 2024
November 18, 2024
December 16, 2024

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Meetings will be conducted in the Middle School Cafeteria at 6:00 p.m. unless otherwise noted.

Yeas: T. Siciliano, P. McEwuen, J. Curall, C. Mullaly, A. Waesch

Nays: None

Motion Carried: 5 to 0

RESOLUTION 2024-01-008
AUTHORIZE THE SUPT.

Moved: P. McEwuen

Seconded: T. Siciliano

Recommend the Board pass a resolution authorizing the Superintendent to spend within appropriations effective with the 2025 fiscal year budget.

Recommend the Board pass a resolution authorizing the Superintendent to approve attendance and reimbursement for allowable expenses at professional meetings by staff members, within appropriations.

Recommend the Board pass a resolution authorizing the Superintendent, during periods when the Board is not in session, to make offerings of employment directly to candidates for either teaching or non-teaching positions on behalf of the Board, and to acknowledge acceptance of such offers on behalf of the Board subject to a subsequent vote of ratification by the Board. Employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution will require the Board of Education to employ or continue to employ an individual who has not provided a satisfactory criminal records check or who has not satisfied the employment prerequisites created by law or Board Policy.

Recommend the Board pass a resolution authorizing the Superintendent, on behalf of the Board, to accept resignations, which have been submitted by employees when the Board is not in session, however, upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Yeas: P. McEwuen, T. Siciliano, A. Waesch, C. Mullaly, J. Curall

Nays: None

Motion Carried: 5 to 0

RESOLUTION 2024-01-009
AUTHORIZE THE SUPT.

Moved: A. Waesch

Seconded: T. Siciliano

To recommend the Board pass the following resolution approving limited authority of Superintendent to approve change orders:

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WHEREAS, the Board seeks to ensure that bid projects can be completed in a timely and efficient matter;

BE IT RESOLVED, that the Board authorizes the Superintendent to sign any change order for the project, provided that any single change order exceeding \$10,000.00 in cost shall require the specific approval of this Board;

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including the Ohio Revised Code.

Yeas: A. Waesch, T. Siciliano, J. Curall, C. Mullaly, P. McEwuen

Nays: None

Motion Carried: 5 to 0

RESOLUTION 2024-01-010
APPOINT LEGISLATIVE LIAISON

Moved: T. Siciliano

Seconded: P. McEwuen

To appoint A. Waesch as the Legislative Liaison for 2024.

Yeas: T. Siciliano, P. McEwuen, C. Mullaly, J. Curall

Abstains: A. Waesch

Nays: None

Motion Carried: 4 to 0

RESOLUTION 2024-01-011
APPOINT STUDENT ACHIEVEMENT LIAISON

Moved: T. Siciliano

Seconded: P. McEwuen

To approve J. Curall as Student Achievement Liaison for 2024.

Yeas: T. Siciliano, P. McEwuen, A. Waesch, C. Mullaly

Abstains: J. Curall

Nays: None

Motion Carried: 4 to 0

Discussion: A discussion was held regarding coaches and any activities using facilities having background checks and necessary paperwork completed prior to contact with students. A. Hawkins will draft a policy for the board to review.

RESOLUTION 2024-01-012

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ADJOURNMENT

Moved: T. Siciliano

Seconded: A. Waesch

To adjourn the meeting at 6:33.

Yeas: T. Siciliano, A. Waesch, J. Curall, P. McEwuen, C. Mullaly

Nays: None

Motion Carried: 5 to 0

Craig Mullaly, President

Connie Baldwin, Treasurer